

Joyce Conrow, PMP

| 720-891-0401 | joyce@vpeinc.com |

Expertise Ms. Conrow has 28 years of experience in leadership, organizational management, business processes and engineering in Upstream, Downstream, Commercial and Transportation segments of the oil and gas industry. Ms. Conrow is an engineer, technical writer, facilitator and organizer. She is experienced in pipeline safety regulations and has developed risk assessment models based on 49 CFR 195. Clear strengths in listening, communication, team-building, continuous improvement and problem solving serve her well in every assignment.

Education

Master of Business Administration – Business Administration, Kansas State University, Manhattan, KS	1987
Bachelor of Science – Mechanical Engineering, Lehigh University, Bethlehem, PA	1985

Professional Experience

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| Consulting Engineer, Vanderpool Pipeline Engineers Inc., Colorado | 2013 - Present |
| <ul style="list-style-type: none"> • Developed 49 CFR 195 required plans (Integrity Management, Operator Qualification and Operating and Maintenance Procedures) for a new pipeline installation. • Created hydro-testing training materials to enable client to develop in-house expertise. • Researched DOT pipeline regulations and documented past cases in support of client’s need for industry precedents and decision guidance. • Prepared and facilitated above-ground storage tank integrity management and maintenance client meetings, provided documentation of group decisions and shared guidance for next steps. | |
| Staff Development Engineer, Development Engineering, ConocoPhillips, Texas | 2012 – 2013 |
| <ul style="list-style-type: none"> • Assisted exploration, development and research teams with meeting facilitation, identifying their mission, vision, strategy and tactics, understanding and improving their processes, and developing cross-functional work processes. | |
| Functional Excellence Lead, Australia Pacific Liquefied Natural Gas Project, ConocoPhillips, Texas | 2009 – 2012 |
| <ul style="list-style-type: none"> • Applied the Capital Projects Management System and Authorization Guidelines to the ~\$8 billion Facilities portion of the APLNG project. Coordinated and led cross-functional teams within Facilities, across Stakeholders and within the Joint Venture to streamline and integrate required deliverables for change management, monthly executive meetings and gate approvals. Led focused efforts on Risk Management processes integration, change management processes and an Assurance Plan to meet the needs of internal and external stakeholders. Coordinated with the Contractor’s Six Sigma efforts to streamline project work processes. | |
| North Sea Implementation Lead, Capital Projects, ConocoPhillips, Norway | 2007 – 2009 |
| <ul style="list-style-type: none"> • Integrated corporate standards into the North Sea Business Unit work processes, standards and procedures. Facilitated the Capital Projects Leadership Team to ensure definition and alignment on vision, strategy and tactical plans for the Capital Projects group. | |
| Manager, Process Development, Upstream Planning and Portfolio Management ConocoPhillips, Texas | 2006 – 2007 |
| <ul style="list-style-type: none"> • Member of a team tasked with developing a Transformation Agenda that included a comprehensive set of Programs and Projects that could significantly change how Upstream does work. Responsibilities included co-leading interviews and workshops, gathering data, preparing reports and presentations, mapping inter-relationships across Upstream, drafting and editing communications. | |

Joyce Conrow

Director, Analysis and Support and Change Management Lead, Commercial Coordination and PnL Reporting Project, ConocoPhillips, Texas 2004 – 2006

- Participated in the maintenance and improvement of a critical cross-functional optimization work process. Guided the Light Oils Business towards streamlining their PnL Reporting systems and processes, including change management, developing clear processes, presenting training for schedulers, traders and analysts, hands-on interfacing with all involved.

Several Operations and Improvement Roles, Transportation and Pipelines, ConocoPhillips and Conoco Inc, Texas, Oklahoma 2000 – 2004

- Managed (contractor management, organizational implementation, and training of facilities' personnel) the implementation of DOT 195 pipeline regulations' Operator Qualification (OQ) for Pipelines and Terminals, across the entire Pipeline organization including pipeline integrity, operations, and maintenance. Traveled to most terminals facilitating meetings to establish OQ in all systems, align operations and maintenance approaches, create procedures and develop common processes. Led a group of 20 including Six Sigma Black Belts, to develop and implement a Business Management System throughout Transportation. Participated on the Transportation Leadership Team including strategy development, business planning and organization communications. Trained in Business Process Management, Six Sigma methodology and Leadership Media Training.

Business Improvement Resource, Refining, Conoco Inc, Colorado 1997 – 2000

- Led the implementation of SAP and the Integrated Operations Guide at the Denver Refinery. Facilitated the development of Production Excellence as a management system for the Refinery. Performed various leadership responsibilities as a member of the Refinery Leadership Team including community outreach.

Pricing Analyst, Product Supply, Commercial Marketing and Business Optimization, Conoco Inc, Texas 1995 – 1997

- Group provided contracted products to Commercial customers (on-road, off-road and marine customers). Responsibilities included daily, weekly and monthly pricing calculation and communications to all Commercial Marketing customers, documenting pricing processes and procedures and becoming a leader on a self-managed work team.

Various Engineering Roles including Mechanical, Construction, Plant Maintenance and Budget Coordinator, Refining, Conoco Inc, Oklahoma, Colorado 1988 – 1995

- Responsibilities included those typical of a developing engineer - turnaround work and shifts, construction supervision, maintenance planning and performance, reliability work, cost estimates, project schedules, and completing the Management Development Program. Became familiar with tanks, exchangers, process towers, cooling towers, rotating equipment, furnaces and general refinery maintenance. As Reliability Engineer, started the Denver Refinery's first formal reliability program establishing working relationships between mechanics and engineers, and developing the program. Established the Reliability Network between Conoco refineries.

Licensing, Certifications and Specialized Training

- Project Management Professional Certification – Project Management Institute, 2011
- 25 years of company sponsored training in Safety, Environmental, Regulatory, media communication, Six Sigma, business processes, management systems and multiple other training topics.

Professional Affiliations

- Project Management Institute